

## Countries that require a visa to enter Colombia

### General information

- [All applications can be completed online here](#). The online form is available in English and Spanish.
- The type of visa you should apply for is: Visitor.
- The specific type is: V-Events or V-Participant in events.

### Costs

- The application cost: US \$54 or €42
- The visa issuance cost: US \$177 or €101

### The process

The whole process is virtual and is divided into three steps:

1. **The application:** Which begins after you complete the digital form, upload the requested supporting documents and make the first payment (US \$54 or €42).
2. **The waiting time:** Which can take a maximum of 30 calendar days, after you made the first payment.
3. **The issuance:** Which begins when you are informed by email that your visa has been approved. At this juncture, you are given 10 days to pay the visa issuance cost (US \$177 or €101). Once you pay, you will receive the digital visa by email within 10 working days.

Are you ready to get started? Let's go!

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## STEP 1: THE APPLICATION

For this, you must complete three steps: prepare the supporting documents and information; complete the online form; and, take care of the payment.

### 1.1 Prepare the following supporting documents in digital format:

- A recent digital photograph of yourself with dimensions 3cm x4cm. It should be clear, with good resolution, JPG format, maximum 300kb, in colour and with a white background. Your face must be facing the camera and with a neutral expression, your whole head must be showing and centered, with both eyes open. Hair and accessories must not cover your head or face. It cannot contain images other than your own face.
- A photo of the picture page of your passport that contains all of the applicant's information. Check that your passport: has space for visa stamps (at least 3 pages); is in an acceptable and legible physical condition; and, has a maximum expiry date of 6 months.
- An invitation letter to the Summit.
- The local hosts (ie. TerritoriA's) registration certificate and bank statements for the last three months.

To request an invitation letter and local hosts' documentation, please contact [summit@detonante.com](mailto:summit@detonante.com). If you received a travel grant from the Global Fund for Community Foundations (GFCF), please contact Mihaela Giurgiu ([mihaela@globalfundcf.org](mailto:mihaela@globalfundcf.org)).

To complete the online form, you should also have the following information at hand. **Here are some important tips and tricks:**

- Your passport information.
- Your children and spouse's information (passports and/or IDs). At the point on the form where you are requested to enter this information, please make sure to click the "search" (buscar) button – otherwise the form will not allow you to complete this information.
- Details of your accommodation in Bogotá: For GFCF travel grant recipients, please request this information from the GFCF prior to completing the form.
- Local contact, including telephone number: Beatriz Alicia Ramirez Soto ([beatriz@detonante.com](mailto:beatriz@detonante.com), +57.310.801.1520).
- For occupation in Colombia: Choose assistant/asistente.
- Local organization: TerritoriA.
- NIT of local organization: For TerritoriA, this is 901.592.119-5.

### 1.2 Fill out the online application form

[This can be done here](#). Make sure you have at least 30 minutes to complete the process. Once you have completed the form and uploaded the documents, the platform will generate a reference number which you will use for the payment. After completing the application form online, you will only have 10 days to make the payment. Once the payment is made, the 30-day review period will formally start.

The final step of the online form is to upload supporting documents – this section is only available in Spanish. **So here are some more helpful tips and tricks to help you navigate that section!** At the top of the page, you will upload your picture in JPG format. The rest of the documents to upload are, in order:

1	The picture page of your passport in PDF format.
2	This does not apply, unless you are completing your application from within Colombia.
3	A document that validates your immigration status ONLY if you are living in a country that is different from the nationality on your passport. This should be uploaded in PDF format.
4	A letter of invitation to the Summit, in PDF format.
5	TerritoriA's legal/registration certificate, in PDF format.
6	TerritoriA's bank statements for the last 3 months, in PDF format.
7	Does not apply to these applications.

### 1.3 Pay the application cost

There are various payment methods. The easiest way is with a Visa or MasterCard. To pay by card, [please click on this link](#). You will be asked to enter your application number and email (please be sure to use the same email you used on the online application form). If you do not have a credit or debit card, you can contact the nearest consulate for instructions on how to pay by transfer to a local account.

## STEP 2: THE WAITING TIME

This should be maximum 30 days. Please regularly check the email account you provided, along with the spam folder. During the waiting time, you may receive a response that is not definitive, but that requests some additional information. This may have happened because there was an unreadable document or just because something additional has to be uploaded onto the online platform. You will only have 10 days to respond to such a request. You should not send documents via email, but rather upload them using the online application platform.

If you are requested to provide something you do not have, please contact us for support as soon as possible! You can write to [summit@detonante.com](mailto:summit@detonante.com) or Mihaela at the GFCF ([mihaela@globalfundcf.org](mailto:mihaela@globalfundcf.org)).

## STEP 3: THE ISSUANCE

After you receive an email informing you that your visa has been approved, you will have only 10 days to pay for the visa. You will need to repeat the same payment procedure you already did during the application, but this time you are paying for the visa's issuance.

To pay by card, [please click on this link](#). You will be asked to enter your application number and email (please be sure to use the same email you used on the online application form). If you do not have a credit or debit card, you can contact the nearest consulate for instructions on how to pay by transfer to a local account. You will then receive your digital visa by email within 10 working days.

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### What else should you prepare for your travel to Bogotá?

1. Your passport. Make sure it is the one you used during the application process. Remember that it must: have at least 3 free pages for stamps; be in an acceptable and legible physical condition; and, have a minimum expiration date of 6 months.
2. A printed confirmation of your visa.
3. An airplane ticket to leave the country. The trip must not be longer than 90 days from the day when the visa was issued, or must meet the specific conditions of your visa.
4. Vaccination certificate against COVID-19, which shows the schedule/date of your vaccinations. If you have only one single dose or are not vaccinated, you must present a negative PCR test taken within 72 hours before your flight, or an antigen test taken within 48 hours before the flight.
5. Travel insurance, which could cover your health against all risks: accident, illness, maternity, disability, hospitalization, death or repatriation throughout the national territory. The insurance should be valid for the duration of your stay in Colombia.
6. Complete the CheckMig digital form between 24 hours to 1 hour before entering Colombia. You can fill it out by downloading an application or online: <https://apps.migracioncolombia.gov.co/pre-registro>

### Additional recommendations

1. To have an invitation letter to the Summit at hand.

2. To have the information of the hotel or place where you will be staying (including, for example, the address, contact name, contact number, etc.).
3. If you are planning on visiting rural locations in Colombia, please double check the requirements for yellow fever vaccination.
4. To have the contact information of the local host organization and the local contact person:
  - TerritoriA
  - NIT: 901.592.119-5
  - Address: Carrera 20 # 80-73, Bogotá
  - Local contact: Beatriz Alicia Ramirez Soto ([beatriz@detonante.com](mailto:beatriz@detonante.com), +57.310.801.1520)